

**CONSTITUTION AND RULES  
OF  
THE DUNEDIN ICE HOCKEY ASSOCIATION (INC)**

**1. TITLE:**

The name shall be "*DUNEDIN ICE HOCKEY ASSOCIATION INCORPORATED*".

**2. OBJECTIVES:**

The objectives of the Dunedin Ice Hockey Association Incorporated (henceforth referred to as the Association) shall be to promote communication, liaison and co-operation and mutual support in the field of amateur Ice Hockey and:-

- (a) To ensure that championships and proficiency tests are arranged and conducted;
- (b) To provide prizes other than cash prizes;
- (c) And to do all such other business incidental to the above objectives;
- (d) To be affiliated to the New Zealand Ice Hockey Federation (Inc) and such other group or sub-group as may from time to time be determined by the Association.

**3. POWERS AND FINANCE:**

- (a) In the furtherance of its objects, the Association shall have the following powers:-
  - To receive and administer subscriptions, donations and other funds which may from time to time be paid to the Association for the purposes of furthering the objects of the Association.
  - To invest any moneys not immediately required by the Association in any duly authorised investment or in any other manner which may from time to time be authorised by the Association.
  - To do all such other lawful acts and things which are incidental and which are or may be conducive to the attainment of all or any of the objects of the Association.
- (b) The Association will act as the administrative body of all Dunedin Ice Hockey Clubs - setting and administering subscriptions, donations and all other lawful acts and things which are incidental or conducive to the attainment of the objects of any individual Club until such time that they are capable or willing to administer their own Club affairs. All Clubs will be responsible for administering their own affairs if the Association forms its own Ice Hockey League.
- (c) The financial year of the Association shall be from 1 January to 31 December.

- (d) The Treasurer shall record the finances of the Association and shall present regular financial reports and statements to the Annual General Meeting of the Association.
- (e) Bank accounts shall be held in the name of the Association and cheques drawn on such bank accounts shall be signed by any two of the President, Vice President, Secretary or Treasurer.
- (f) The Treasurer shall be authorised to appoint an Auditor who is not a member of the Committee. The Auditor shall audit the accounts of the Association and shall attach an audit report to the Treasurer Annual Financial Statements for presentation to the Annual General Meeting.

#### **4. APPLICATION OF PROFITS:**

- (a) Any income, benefit or advantage shall be applied to the amateur sports promoter purposes of the Association;
- (b) No member of the Association or any person associated with a member shall participate or materially influence any decision made by the Association in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever;
- (c) Any such income paid shall be fair and reasonable and relative to that which would be paid in an arms length transaction (being the open market value);
- (d) The provisions and effect of this clause shall not be removed from this document and shall be included and implied into any document replacing this document.

#### **5. MEMBERSHIP:**

- (a) The Dunedin Ice Hockey Association shall consist of:-
  - (i) Affiliated Clubs which will be composed of groups of players such as senior, junior, social, bantam and midget;
  - (ii) Ordinary Members: Ordinary membership shall be automatic for every individual who belongs to an affiliated Club;
  - (iii) Individual Members: Individuals not associated with an affiliated Club may apply in writing for individual membership for approval by the Committee. An individual shall be elected by majority vote at a committee meeting;
  - (iv) Teams to represent the Dunedin Ice Hockey Association (Inc) in Southern Ice Hockey League or such other group or sub-groups to be decided at an annual or special general meeting and to consist of no less than 15 members and approved by majority vote.

- (b) Life members may be considered for such membership at the Annual General Meeting. they shall be elected for life membership on the basis of a favourable majority vote of not less than 75% of the total eligible vote.
- (c) An affiliated Club or individual member may resign from membership by giving notice in writing to the Secretary, but shall be liable for subscriptions for the current year and for the return of any Association equipment or of the Association asset in their possession or issued in their name within fourteen (14) days.
- (d) If, in the opinion of the Committee it is desirable in the interests of the Association that any affiliated Club should cease to be a member, the committee shall call a General Meeting to consider the matter; the notice of meeting to contain sufficient details of the business to be discussed. All members shall receive from the Secretary such notice twenty eight (28) days prior to the date of the General Meeting. The Committee shall notify the New Zealand Ice Hockey Federation (Inc) of the final decision.
- (e) A duly constituted meeting of the committee shall have the power to suspend, ban from play for any period of time or take any such other disciplinary action against a member considered by the committee to have brought disrepute on the sport of Ice Hockey. The committee shall, at its discretion, notify any such decision to the New Zealand Ice Hockey Federation (Inc) or any other body involved in the sport of Ice Hockey.

## **6. ELECTION OF OFFICERS:**

- (a) The Association shall be administered by a Committee consisting of a President, Vice President, Secretary, Treasurer and three (3) committee members, all elected at the Annual General Meeting. The Committee shall meet with delegates from each playing squad on a six (6) weekly basis or, if required, given seven (7) days notice by a team delegate, meet on an urgent basis to discuss the business of such notice.
- (b) The nomination of officers and members of the Committee shall be made in writing and must be received by the Secretary, fourteen (14) days before the day of the Annual General Meeting.
- (c) Annual and General Meetings shall be convened by posting notices thereof specifying the time and place of the meeting and the business to be transacted thereat twenty eight (28) days before the meeting, to every affiliated Club and individual member.
- (d) Voting at the Annual General Meeting shall be by financial members only. Should written nominations for office not equal the number of nominations required, the President may accept nominations from the floor at the Annual General Meeting.
- (e) Should a nominated member be unable to attend the Annual General Meeting or other meeting where issues are to be determined by vote, the member may

give written authority to some other person who is a financial member of the Association to vote in the member's stead as the member directs.

- (f) Members may appoint a Patron at the Annual General Meeting.

## **7. ADMINISTRATION AND MEETINGS:**

- (a) No business shall be transacted at any meetings of the Association or the Committee, unless a quorum of members is present at the time when the meeting proceeds to business. Three (3) members present in person, plus the Executive, shall constitute a quorum for an Association Annual General Meeting or Special General Meeting. Three members present plus the President (or Vice President) and Secretary shall constitute a quorum for a Committee Meeting.
- (b) The Association shall hold an Annual General Meeting as soon as is reasonably practicable after the end of the financial year and present an Annual Report at this time. In addition, a Special General Meeting of the Association may be called at any time by the Committee or on receipt of a requisition to that effect signed by any seventy five per cent (75%) of members of the Association. At least twenty eight (28) clear days notice of each General Meeting of the Association shall be given by way of public advertisement in a suitable newspaper. At least fourteen days prior to an Annual General Meeting, the Secretary shall advise by way of public advertisement in a suitable newspaper, details of the agenda of that meeting.
- (c) The Committee shall meet at regular intervals to conduct the administration of the Association.
- (d) The President, or in his/her absence, the Vice President, shall preside over all meetings of the Association and the Committee. The President, or in his/her absence, the Vice President, shall be ex-officio a member of every committee. In the event of equality of voting on any resolutions, the Presiding Person shall exercise a casting vote.
- (e) Any vacancy occurring in the Committee or among the Office Bearers may be filled by the Committee until the following Annual General Meeting.

## **8. ALTERATIONS TO THE CONSTITUTION:**

This Constitution may be added to, altered, repealed or amended by resolution at an Annual or Special General Meeting of the Association, provided written notice has been given to the Secretary twenty one (21) days before the Annual or Special General Meeting and has specified the proposal(s), repeal(s), alteration(s) or addition(s). The resolution shall require a seventy five per cent (75%) majority of the total eligible vote **PROVIDED THAT** no change will be permitted to the Application of Profits Rule 4 or the Disposition of Property Rule 12 without the approval of the Commissioner of Inland Revenue.

#### **9. COMMON SEAL:**

The Common Seal of the Association shall be in the custody of the Secretary who shall affix it to any such documents as may be authorised by the Committee and by any Sub-Committee in that behalf authorised by the Committee.

#### **10. SUBSCRIPTIONS:**

An annual subscription will be set at each Annual General Meeting of the Association and shall be due for payment at the closing of the meeting. The Association shall have the power to waive all or part of any member's subscription should special circumstances arise which, in the opinion of the Committee, warrant such action. Those members who do not pay their subscriptions shall not be eligible for entry into any competitions organised by the Association or play for any team being within the control of the Association unless payment is made. When subscriptions are one year in arrears, membership will be deemed to have lapsed.

#### **11. WINDING UP:**

The Association may be wound up at any time by a resolution at a Special General Meeting called for that purpose at which a motion is passed by a majority of the members, or individual members present, resolving that it be wound up.

#### **12. DISPOSITION OF PROPERTY:**

In the event of the Association being wound up under the provisions of the previous Rule, all assets of the Association after creditors shall have been satisfied, shall be paid and transferred to such other tax exempt organisations or corporate bodies as shall be approved by the members at a Special General Meeting and such assets shall be held by other organisations or corporate bodies for the same purpose and upon such trusts as such assets are held by the Association according to these Rules **PROVIDED THAT** if no such other organisation or corporate bodies shall be approved by resolution of the Association at such Special General Meeting at which the resolution of the Association be wound up shall be passed, then the Association shall forthwith apply to the High Court of New Zealand for directions as to the disposal of the assets of the Association.

#### **13. INTERPRETATION OF CONSTITUTION AND RULES AND POWERS OF MEMBERS:**

The decision of the Committee on the interpretation of this Constitution, or any other matter not contained within this Constitution, but pertaining to the Association, its property or interests, shall be conclusive and binding on all members.

#### **14. DUTIES OF OFFICERS:**

- (a) The President or in his/her absence, the Vice President, shall preside at all meetings and shall conduct meetings in an orderly manner.

- (b) The Secretary shall keep custody of a minute book containing full and correct accounts of all meetings and a Register of members with their names, addresses and birthdates.
- (c) The Secretary shall advertise all general meetings and attend to all correspondence.
- (d) The Secretary shall forward to the Registrar of Incorporated Societies such notices and returns as the Registrar shall from time to time require.
- (e) The Treasurer shall issue an official receipt for all moneys received by the Association.
- (f) The Treasurer shall pay all moneys into the Association banking account and shall keep a full account of all moneys paid by him/her.
- (g) The Treasurer shall carry out the responsibilities designated in Rule 3, sections (d), (e) and (f).

#### **15. RULES AND BY-LAWS:**

Rules and By-Laws for the good conduct of the Association both in social activities and competition shall be drawn up by the Committee and will be deleted, altered or added to by resolution at a Committee meeting.

#### **16. POLICY MATTERS:**

No member of the Association shall make public policy statements on behalf of the Association or do so unless previously authorised by the Committee.

#### **17. COPYRIGHT:**

No person(s) or organisation(s) shall use the name of the Association or the name of any of its affiliated Clubs without prior permission of the Executive.

#### **18. NEW ZEALAND ICE HOCKEY FEDERATION CONSTITUTION:**

The New Zealand Ice Hockey Federation Constitution shall apply to, and be a guideline for all matters covered by this Dunedin Ice Hockey Association (Inc) Constitution.